Founded in 1884, Haskell Indian Nations University serves members of federally recognized Tribes and Alaska Native Villages by offering higher education in partial fulfilment of treaty and trust responsibilities of the U.S. federal government.

Haskell Indian Nations University is accredited by the Higher Learning Commission (hlcommission.org), a regional accreditation agency recognized by the U.S. Department of Education.

Haskell Indian Nations University is accredited by the World Indigenous Nations Higher Education Consortium (WINHEC) during 2010 – 2020. WINHEC (winhec.org) is an international Indigenous accreditation entity.

The Haskell Elementary Education program is accredited by the National Council for Accreditation of Teacher Education (NCATE); 1140 19th Street, Suite 400; Washington, D.C. 20036.

All degree programs are approved for the education of veterans by the Department of Veterans Affairs.

Haskell is a member of the American Indian Higher Education Consortium (AIHEC), an organization that consists of 37 Tribal colleges and universities.

Haskell Indian Nations University is an equal opportunity institution.

Haskell Indian Nations University is committed to providing all students with an educational environment free of bias or discrimination, intimidation, or harassment based on protected categories. As such, Haskell is in compliance with all applicable federal and state laws and regulations, and does not discriminate on the basis of Tribes, Nations, Pueblos, Rancherías, and Alaska Native villages, ethnicity and race, color, national origin, sex, sexual orientation, genetic information, gender identity, gender expression, age, religion, disability, political beliefs, or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to: admissions, educational services, employment, and financial aid.
# TABLE OF CONTENTS

ABOUT THIS REPORT: THE CLERY ACT ........................................................................................................... 3
ABOUT CAMPUS SECURITY .......................................................................................................................... 4
  When to Call 911 ........................................................................................................................................... 5
  When to Contact University Officials / Campus Security Authorities .................................................... 5
SAFETY AWARENESS AND CRIME PREVENTION PROGRAMS ................................................................. 7
POLICIES REGARDING WEAPONS, ALCOHOL, AND SUBSTANCE ABUSE ............................................. 10
MISSING STUDENT NOTIFICATION POLICY ............................................................................................. 13
AWARENESS AND HANDLING OF DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING, AND SEXUAL ASSAULT .................................................................................................................. 14
RESOURCES AND SUPPORT AVAILABLE FOR SURVIVORS ..................................................................... 29
ACCESS AND SECURITY OF CAMPUS FACILITIES ................................................................................. 33
HASKELL CRIME REPORT .......................................................................................................................... 34
FIRE SAFETY INFORMATION AND STATISTICS ....................................................................................... 39
TIMELY WARNINGS AND EMERGENCY NOTIFICATIONS ....................................................................... 43
APPENDIX A: CLERY ACT CRIME DEFINITIONS .................................................................................. 49
APPENDIX B: 911 AND HASKELL CAMPUS ADDRESS MAP ................................................................. 52
ABOUT THIS REPORT: THE CLERY ACT

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, more commonly known as the Clery Act, requires colleges and universities to:

- Publish an annual public report each year by October 1. This report contains three years of campus crime and fire safety statistics and certain campus security policy statements;
- Disclose crime statistics for its “Clery geography,” which includes the campus (including on-campus student housing facilities), and, if applicable, public areas immediately adjacent to or running through the campus, and certain non-campus facilities or property. The statistics must be gathered from campus police, local law enforcement, and other Haskell officials who have “significant responsibility for student and campus activities”;
- Provide timely warning notices of Clery crimes that pose an ongoing threat to students and employees;
- Implement emergency notification procedures if there is an immediate threat to the health or safety of students or employees on campus;
- Disclose in a public crime log any crime that occurred within its Clery geography or within the patrol jurisdiction of campus security; and
- Maintain in a public fire log a record of any fire that occurred in an on-campus student housing facility.

Haskell fully supports the Clery Act as it assists the University in its communications and responsibilities to students and employees. The full text of this report is located at: www.haskell.edu/consumer-disclosure/index-2/campus_safety_and_security

Preparation and Disclosure of Annual Security Report

This report is prepared in cooperation between the Haskell Vice President of University Services, the Haskell Office of Student Rights and Conduct, the Haskell Security Office, and the local law enforcement agencies surrounding our campus. Each entity provides updated information on their educational efforts and programs to comply with the Clery Act. Campus crime, arrest and referral statistics include those reported to the Haskell Student Conduct Office, designated campus officials (including but not limited to directors, deans, department heads, designated Residential Hall staff, advisors to students/student organizations, athletic coaches), and local law enforcement agencies.

Counseling Services staff members are not required to report crime statistics to the Haskell Security or Office of Student Conduct. This provides a space where individuals can speak with counselors confidentially.

Each October 1, the University distributes a notice (by postcard and an email notification) of the availability of this Annual Security Report to each member of the University community. The report provides statistics for the previous three years concerning reported crimes that occurred on campus and on property otherwise controlled by Haskell Indian Nations University. This

3
report also includes institutional policies concerning campus security and safety, such as policies regarding sexual assault, alcohol, and other drugs.

Anyone, including prospective students and employees, may obtain a paper copy of this report by contacting the Haskell Center for Institutional Effectiveness (CIE) by telephone at (785) 830-2713, through email to the CIE interim Director at jgoodfox@haskell.edu, or in person or through post mail. The CIE mailing address is Haskell Center for Institutional Effectiveness, 111 Navarre Hall, Haskell Indian Nations University, Lawrence, KS, 66046.

ABOUT CAMPUS SECURITY

LAWRENCE POLICE DEPARTMENT AND THE DOUGLAS COUNTY SHERIFF’S OFFICE

Authority & Jurisdiction

In 1969, President Lyndon B. Johnson issued a declaration stating that the Lawrence Police Department and the Douglas County Sheriff has full jurisdiction over the federal property of Haskell Indian Nations University. This declaration ensures that Haskell students are protected by law enforcement. In addition, these law enforcement officers have the authority to enforce Federal, State, and Local Laws. They also have the power to arrest if a crime or suspected crime has occurred on campus.

Haskell Indian Nations University remains committed to working with the Lawrence Police Department and the Douglas County Sheriff’s Office on issues of Public Safety. While Haskell Indian Nations University does have its own Haskell Security Office with security officers on duty, we appreciate the added protection for the health and safety of our students.

The Haskell Security Office maintains a strong working relationship with state and local police agencies, including the Lawrence Police Department, United States Marshalls, Federal Bureau of Investigation, and surrounding local law enforcement agencies. As of yet, there are no written agreements or memorandums of understanding regarding any topics, including the investigation of criminal incidents, between Haskell and the Lawrence Police Department.

However, Haskell Security Officers can detain suspects until police arrive, but they do not have the power to arrest. Security Officers are not sworn officers, yet they are responsible for enforcing university policies, and those policies include enforcing violations of the law. Security Officers document violations of University Policy and the law. They then contact local law enforcement agencies to report observed violations of federal laws and state laws. The Patrol jurisdiction of security officers is limited to any buildings of properties owned or controlled by Haskell.
HASKELL INDIAN NATIONS UNIVERSITY SECURITY
Haskell Security Office

The Haskell Indian Nations University Security Office is located on the first floor of Roe Cloud Hall. At the time of this report’s publication, the Haskell Security Officers are:

Braxton Hutchinson
James Yarnall
Tristan Yarnall

The Haskell Security phone number is (785) 760-6192. This is a cell number that is staffed by security each day from 2:00 PM – 6:00 AM.

When to Call 911

Any criminal act or suspected criminal activity should be reported immediately to Haskell Security by calling (785) 760-6192. Emergencies should be reported by calling 911. Any suspicious activity or persons on campus in parking lots, inside buildings, or around residential halls should be reported to Haskell Security. If reported to other Haskell personnel, they will assist students in making reports to Haskell Security.

If off-campus, call 911 to reach the Lawrence Police Department or Douglas County Sheriff’s Office. Non-emergency off-campus reports should be made to Haskell Security (785-760-6192) or the Student Conduct Office at 785-749-8415.

When to Contact University Officials / Campus Security Authorities

If a crime victim does not wish to report a crime to law enforcement, a report may be made to one of the official Campus Security Authority individuals or offices below:

- All Haskell Security Officers
- Academic Advisors: Faculty
- Advisors to Student Clubs: Faculty and other employees
- Office of the University President: President and Staff
- Office of the Vice President of Academics: Vice President and Staff
- Office of the Vice President of University Services: Vice President and Staff
- Offices of Deans: Deans and staff
- Office of Admissions and Recruitment: Director and Staff
- Office of Financial Aid: Director and Staff
- Office of Student Activities and Recreation: Staff
- Office of the Registrar: Registrar and Staff
- Office of Student Housing: Director and Staff
- Offices of Directors: Directors and staff
- Athletics: Director, Coaches, Trainers, and Staff
- Student Services: all offices and staff
- Student Health Employees
- Officials who oversee extracurricular student activities
Each person listed above as a Campus Security Authority will submit reportable offenses to the Office of Student Conduct immediately of being notified of such an offense.

Accurate and Prompt Reporting
Members of the Haskell community are encouraged to accurately and promptly report crime and emergencies to the Haskell Security Office and the appropriate police agencies, including when the victim of a crime elects to, or is unable to, make such a report.

Reporting to Meet Disclosure Requirements
Members of the community are encouraged to immediately report crimes or emergencies to the Haskell Security Office and/or the Campus Security Authorities (see list above) for both safety and security purposes in issuing a campus “Timely Warning Notice,” as well as ensuring accuracy in the University’s annual statistical disclosures. Timely Warning Notices are discussed in detail on p. 11 of this report.

Voluntary Confidential Reporting
The Office of Student Conduct encourages anyone who is the victim or witness to a crime to promptly report the incident to our office located in Minoka Hall. Because police reports are subject to the Kansas Open Records Act, the Student Conduct Office cannot hold all reports in confidence, and so does not have a system of voluntary-confidential reporting. While confidentiality cannot be guaranteed, all reasonable steps will be taken to protect the privacy of all involved. Please note that victims of crime may speak confidentially with University Counseling Services.

Campus Counselors
Campus counselors, when acting as such, are not considered to be a campus security authority for Clery Act purposes and are not required to report crimes for inclusion in the annual disclosure of crime statistics. As a matter of policy, the Haskell campus counselors are encouraged, if and when they deem it appropriate, to inform persons being counseled of the procedures to report crimes on a voluntary confidential basis to the Haskell Security Office.

Campus Counselor
An employee whose official responsibilities include providing short-term counseling to members of Haskell’s community while “on-duty” (i.e., reported to work). When this individual is not on the clock, and during that time becomes aware of a possible criminal offence, he or she or they may be subject to reporting the incident.

Please note that reports of sexual violence and other violations that may be sex- or gender-based will be reported to the Haskell Victim Advocacy Coordinator; such violence and violations cannot be held in confidence.

Response to a Crime Report
All reports of crime to any Haskell employee, Campus Security Authority, or Haskell Security Officer will be investigated. Violations of law will be referred to the Lawrence Police Department (LPD) and, when appropriate, to the Dean of Students or the Vice President for University Services for Student Conduct Code violation review processes. All crimes must be reported to LPD to alert the campus community to potential danger, to maintain an accurate record of incidents, and to determine if a criminal pattern regarding a particular location, method, or assailant is occurring. If assistance is required from the Lawrence Police Department, or the Lawrence Fire Department, Haskell security office will contact the appropriate unit. If a sexual
assault or rape should occur, staff on the scene, including Haskell Security Office, will notify the victim of the wide variety of resources and assistance available to him or her or them.

SAFETY AWARENESS AND CRIME PREVENTION PROGRAMS

ACTIVE Bystander SUGGESTIONS
Bystanders play a critical role in the prevention of sexual and relationship violence. They are “individuals who observe violence or witness the conditions that perpetuate violence. They are not directly involved but have the choice to intervene, speak up, or do something about it.” At Haskell, we want to promote a culture of community accountability where bystanders are actively engaged in the prevention of violence without causing further harm. We may not always know what to do even if we want to help.

As such, the list below includes some suggestions on how to be an active bystander. Further information regarding bystander intervention may be found online and through resources offered on campus throughout the year.

Remember that if you or someone else is in immediate danger, dial 911. This could be when a person is yelling at or being physically abusive towards another and it is not safe for you to interrupt.

1. Watch out for your friends and fellow students/employees. If you see someone who looks like they could be in trouble or need help, ask if they are ok.
2. Confront people who seclude, “hit on,” try to make-out with, or have sex with people who are incapacitated.
3. Speak up when someone discusses plans to take sexual advantage of another person.
4. Believe someone who discloses sexual assault, abusive behavior, or experience with stalking.
5. Refer people the campus resources listed in this report for support in health, counseling, or other assistance.

Bystander intervention definitions and strategies are adapted from Stanford University’s Office of Sexual Assault & Relationship Abuse online resources (2019).

RISK REDUCTION SUGGESTIONS
The Haskell community never has the intent to blame victims and survivors. Haskell recognizes that only abusers are responsible for their abuse. It is from this perspective that the following strategies to reduce one’s risk of sexual assault or harassment are offered. They are from the Rape, Abuse, & Incest National Network, www.rainn.org (2019).

1. Be aware of your surroundings. Knowing where you are and who is around you may help you to find a way to get out of a bad situation.
2. Try to avoid isolated areas. It is more difficult to get help if no one is around.
3. Walk with purpose. Even if you don’t know where you are going, act like you do.
4. Trust your instincts. If a situation or location feels unsafe or uncomfortable, it probably isn’t the best place to be.
5. **Try not to load yourself down** with packages or bags as this can make you appear more vulnerable.

6. **Make sure your cell phone is with you** and charged and that you have cab, Uber, or other transportation money.

7. **Don't allow yourself to be isolated** with someone you don’t trust or someone you don’t know.

8. **Avoid putting music headphones in both ears** so that you can be more aware of your surroundings, especially if you are walking alone.

9. **When you go to a social gathering, go with a group of friends.** Arrive together, check in with each other throughout the evening, and leave together. Knowing where you are and who is around you may help you to find a way out of a bad situation.

10. **Trust your instincts.** If you feel unsafe in any situation, go with your gut. If you see something suspicious, contact law enforcement immediately (local authorities can be reached by calling 911 in most areas of the U.S.).

11. **Don't leave your drink unattended** while talking, dancing, using the restroom, or making a phone call. If you’ve left your drink alone, just get a new one.

12. **Don't accept drinks from people you don't know or trust.** If you choose to accept a drink, go with the person to the bar to order it, watch it being poured, and carry it yourself. At parties, don't drink from the punch bowls or other large, common open containers.

13. **Watch out for your friends, and vice versa.** If a friend seems out of it, is way too intoxicated for the amount of alcohol they’ve had, or is acting out of character, get him or her to a safe place immediately.

14. **If you suspect you or a friend has been drugged, contact law enforcement immediately (911).** Be explicit with doctors so they can give you the correct tests (you will need a urine test and possibly others).

15. If you need to get out of an uncomfortable or scary situation here are some things that you can try:
   a. **Remember that being in this situation is not your fault.** You did not do anything wrong; it is the person who is making you uncomfortable that is to blame.
   b. **Be true to yourself.** Don’t feel obligated to do anything you don’t want to do. "I don't want to" is always a good enough reason. Do what feels right to you and what you are comfortable with.
   c. **Have a code word with your friends or family** so that if you don’t feel comfortable you can call them and communicate your discomfort without the person you are with knowing. Your friends or family can then come to get you or make up an excuse for you to leave.
   d. **Lie.** If you don’t want to hurt the person’s feelings it is better to lie and make up a reason to leave than to stay and be uncomfortable, scared, or worse. Some excuses you could use are: needing to take care of a friend or family member, not feeling well, having somewhere else that you need to be, etc.

16. **Try to think of an escape route.** How would you try to get out of the room? Where are the doors? Windows? Are there people around who might be able to help you? Is there an emergency phone nearby?

17. **If you and/or the other person have been drinking,** you can say that you would rather wait until you both have your full judgment before doing anything you may regret later.

**SAFETY AWARENESS PROGRAMS**
University departments, such as Human Resources, the Vice President of Academics, Director of Housing, or Admissions, may conduct orientation sessions for employees and students. During orientation sessions, safety information will be provided and video presentations are presented to Residential Assistants and interested campus groups.

Topics include sexual assault/rape prevention and reporting, vehicle security, room security, crime reporting, domestic violence, and personal security on and off campus.

The Dean of Students, the Student Rights Office and the Counseling Center will provide presentations and educational materials throughout the University community on topics like alcohol and drug abuse, sexual violence, domestic violence, dating violence and stalking. All of the above-mentioned departments will also offer information on personal safety. Throughout the 2018-2019 academic year, Haskell offered approximately 10 crime prevention and security awareness programs. In these programs, students and employees are encouraged to be responsible for their own security and the security of others.

Information for students can be found in the Residential Living Handbook. [http://www.haskell.edu/universityservices](http://www.haskell.edu/universityservices). The Student Code of Conduct can be found on the Haskell Office of Student Conduct website.

**CRIME PREVENTION PROGRAMS**

The Victim Advocacy Office, the Student Conduct Office along with the Counseling Center facilitates programs for students, parents, and employees on a variety of educational strategies and tips on protection from sexual assault, theft and other crimes. The Department of University Services offers crime prevention programs, including a presentation on alcohol and consent, specifically to all Haskell first-year students enrolled in the Vision Quest course.

Crime prevention programs on personal safety and theft prevention are also sponsored by various campus organizations throughout the academic year. Committees such as Haskell University Council and Haskell Managers and Supervisors working on education and training related to crime prevention and awareness activities meet monthly to coordinate efforts and implement programming and campaigns. Safety tips are also found in the Safety Office.
POLICIES REGARDING WEAPONS, ALCOHOL, AND SUBSTANCE ABUSE

Weapons
The possession or use of firearms or other weapons of any kind on Federally-owned or controlled property by anyone shall be prohibited except, by law enforcement officers or as otherwise permitted by law. The possession or use of firearms or other weapons of any kind by Employees engaged in the performance of their duties, shall be prohibited, unless otherwise permitted by law.

Drug-Free Schools and Communities Acts
In compliance with the Drug Free Schools and Communities Act, Haskell publishes information regarding the Universities educational programs related to drug and alcohol abuse prevention; sanctions for violations of federal, state, and local laws, and University policy; a description of the health risks associated with alcohol and other drug use; and a description of available treatment programs for Haskell students and employees. A complete description of these topics, as provided in the University’s annual notification to students and employees, is available in person at the Vice President of University's Office, the Office of Counseling Services, and the Haskell Human Resources Office. In addition, policies related to these topics are available at https://haskell.policystat.com.

Alcohol and Other Substance Abuse Policy
Haskell Indian Nations University prohibits the possession, use, sale, consumption, or distribution of illicit drugs or alcohol by students, employees, or visitors on Haskell property or as part of any of its activities. Violations of this policy, applicable city ordinances, or state law will result in disciplinary action as well as criminal prosecution. The Haskell Student Code of Conduct contains these prohibitions and establishes appropriate sanctions for violation of the Code of Conduct. The Student Handbook sets forth prohibitions in the Student Code of Conduct, beginning on p. 36.

The sale, distribution, and/or possession of alcoholic beverages are prohibited on campus.

The Lawrence Police Department has primary responsibility for the enforcement of State underage drinking laws as well as the enforcement of Federal and State drug laws.

Alcohol and Substance Abuse Information
The Office of Student Conduct provides information and programming about alcohol and substance abuse on campus, as seen on the following several pages.
MISSING STUDENT NOTIFICATION POLICY

When a student is determined by the Haskell Security Office to be missing for more than 24 hours, the Vice President of University Services or designee will provide notification to the student’s missing person contact. If the student is under the age of 18 and is not an emancipated individual, the Haskell Security Office will notify the student’s parent or guardian and any other designated contact person within 24 hours.

Regardless of whether the student had identified a contact person, is above the age of 18, or is an emancipated minor, Haskell will inform the Lawrence Police Department (or the local law enforcement with jurisdiction) that the student is missing within 24 hours.

Students who reside in on-campus housing have the option to annually designate an individual as a confidential contact to be notified if the student is missing for more than 24 hours. This contact will be notified when University Officials have determined that an individual is missing. When students are informed of their option to provide a confidential contact, they are advised that their contact information will be registered confidentially, and that this information will be accessible only to authorized campus officials and law enforcement and that it may not be disclosed outside of a missing person investigation.

In the event a student is under 18 years of age and not emancipated, Haskell must notify a custodial parent or guardian within 24 hours of the determination that the student is missing, in addition to notifying any additional contact person designated by the student. For all missing students, Haskell will notify the local law enforcement agency within 24 hours of the determination that the student is missing, unless the local law enforcement agency was the entity that made the determination that the student is missing.

AWARENESS AND HANDLING OF DATING VIOLENCE, DOMESTIC VIOLENCE, STALKING, AND SEXUAL ASSAULT

Haskell Indian Nations University is committed to fostering a safe environment that supports its educational mission to Indigenous Peoples and is free from exploitation and intimidation. Haskell continuously reaffirms its commitment to maintaining a campus environment that emphasizes the dignity and worth of all members of the university community. As such, Haskell prohibits discrimination on the basis of sex. This includes dating violence, domestic violence, stalking, sexual harassment, and sexual assault as these terms are defined below.

Haskell’s policies and procedures on this discrimination applies whether the incident occurs on or off campus when it is reported to a University official. These policies also apply regardless of whether or not the survivor chooses to pursue a criminal complaint.

The Victims’ Advocacy Coordinator is responsible for investigating alleged violations of the policy and for recommending sanctions for responsible parties. Action will be taken to end the harassment, eliminate any hostile environment, prevent its recurrence, and remedy its effects.

Retaliation against an individual who files a complaint of sexual harassment (including sexual violence, domestic violence, dating violence, and stalking) or who participates in an investigation is strictly prohibited.

Haskell’s policy and procedures on sexual harassment/discrimination and retaliation is located at the Victims Advocacy Coordinator’s Office. At this time the acting coordinator is Vice President Tonia Salvini, Interim Victims Advocacy Coordinator, Pushmataha Hall, 2425 Barker Avenue, Lawrence, KS 66046, (785) 764-1346. Please note that VP Salvini will be the acting Victim’s Advocacy Coordinator during 2019 - 2020. Haskell plans to have a permanent Victim’s Advocacy Coordinator in place by late 2020. This individual will be located within the Dean of Students office.

Definitions/Terms

Jeanne Clery Act Definitions / Terms
The Clery Act defines the crimes of domestic violence, dating violence, sexual assault and stalking as follows:

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim.
1. The existence of such a relationship shall be based on the reporting party’s statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.
2. For the purposes of this definition—
   a. Dating Violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse.
   b. Dating violence does not include acts covered under the definition of domestic violence.
3. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.
Domestic Violence: A Felony or misdemeanor crime of violence committed -
1. By a current or former spouse or intimate partner of the victim;
2. By a person with whom the victim shares a child in common;
3. By a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner;
4. By a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
5. By any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.
6. For the purposes of complying with the requirements of this section and §668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Sexual Assault: An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim if incapable of giving consent."
- Rape is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- Fondling is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- Incest is defined as sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.
- Statutory Rape is defined as sexual intercourse with a person who is under the statutory age of consent.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to -
1. Fear for the person’s safety or the safety of others; or
2. Suffer substantial emotional distress.
3. For the purposes of this definition—
   A) Course of conduct means two or more acts, including, but not limited to, acts which the stalker directly, indirectly, or through third parties, by any action, method, device, or means follows, monitors, observes, surveils, threatens, or communicates to or about, a person, or interferes with a person’s property.
   B) Reasonable person means a reasonable person under similar circumstances and with similar identities to the victim.
   C) Substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.
4. For the purposes of complying with the requirements of this section and section 668.41, any incident meeting this definition is considered a crime for the purposes of Clery Act reporting.

Definitions/Terms

Kansas General Laws / Definitions
• **Domestic Violence:** The state of Kansas defines domestic violence as follows:
  o Domestic violence may be physical, sexual or emotional: slapping, punching, 
    shoving, beating, kicking, threats of harm, deprivation of sleep or affection, 
    sexual assault, harassment, insults, other verbal abuse or any pattern of 
    behavior that causes emotional harm.

• **Dating Violence:** The state of Kansas does not have a definition of dating violence.

• **Sexual Assault:** The state of Kansas Defines Sexual Assault as follows:
  o all crimes of sexual violence as defined by Article 55 of 
    Chapter 21 of the Kansas Statutes Annotated.
    ▪ (a) "Sexual intercourse" means any penetration of the female sex 
      organ by a finger, the male sex organ or any object. Any penetration, 
      however slight, is sufficient to constitute sexual intercourse. "Sexual 
      intercourse" does not include penetration of the female sex organ by a 
      finger or object in the course of the performance of:
        • (1) Generally recognized health care practices; or 
        • (2) a body cavity search conducted in accordance with K.S.A. 
          22-2520 through 22-2524, and amendments thereto.
    ▪ (b) "Sodomy" means oral contact or oral penetration of the female 
      genitalia or oral contact of the male genitalia; anal penetration, however 
      slight, of a male or female by any body part or object; or oral or anal 
      copulation or sexual intercourse between a person and an animal. 
      "Sodomy" does not include penetration of the anal opening by a finger 
      or object in the course of the performance of:
        • (1) Generally recognized health care practices; or 
        • (2) a body cavity search conducted in accordance with K.S.A. 
          22-2520 through 22-2524, and amendments thereto.
    ▪ (c) "Spouse" means a lawful husband or wife, unless the couple is living 
      apart in separate residences or either spouse has filed an action for 
      annulment, separate maintenance or divorce or for relief under the 
      protection from abuse act.
    ▪ (d) "Unlawful sexual act" means any rape, indecent liberties with a 
      child, aggravated indecent liberties with a child, criminal sodomy, 
      aggravated criminal sodomy, lewd and lascivious behavior, sexual 
      battery or aggravated sexual battery, as defined in this code.

• **Stalking:** The state of Kansas defines stalking as follows:
  o recklessly or knowingly engaging in a course of conduct towards a victim that 
    would cause a reasonable person to fear for his or her safety, or the safety of his 
    or her family members, and the victim is actually afraid.

• **Consent:** The state of Kansas defines stalking as follows:
  o acquiescence or compliance [with the proposition of another].
Suggested Guidelines on Effective Consent

Kansas does not have a statutory definition of “consent” in the context of sexual activity. In addition, Haskell does not yet have an express definition on “Effective Consent.” While such a definition in under review, the following points are provided as suggestions to consider regarding effective consent:

- informed;
- freely and actively given;
- mutually understandable words or actions;
- which indicate a willingness to participate in
- mutually agreed upon sexual activity.

The following information may assist in describing issues around consent:

- Initiators of sexual activity are responsible for obtaining effective consent.
- Silence or passivity is not effective consent.
- The use of intimidation, coercion, threats, force, or violence negates any consent obtained.
- Consent is not effective if obtained from an individual who is incapable of giving consent due to one or more of the following or other reasons:
  - a mental, intellectual, or physical disability; or
  - is under the legal age to give consent; or
  - is asleep, unconscious, or physically helpless; or
  - is incapacitated by alcohol or other drugs.
- Consent to one type of sexual activity does not imply consent to any other or all types of sexual activity.
- A person can withdraw consent at any time.
- Consent to sexual activity at one time does not imply consent to the same or other sexual activity at any other time,
- Refusal, lack of consent, or non-consent may be expressed in many ways, verbally or physically. Physical resistance is not necessary to communicate a lack of consent. It is not necessary to resist physically or express verbally to indicate a lack of consent. It is the responsibility of the initiator of the sexual activity to obtain effective consent.

Consent is a crucial subject between human beings, as it honors the dignity and worth of each Indigenous and all other individuals on this planet.

Strategies on Awareness, Education, and Prevention

The University engages in comprehensive, intentional, and integrated programming, initiatives, strategies, and campaigns intended to end dating violence, domestic violence, sexual assault and stalking that:

A. Are culturally relevant, inclusive of diverse communities and identities, sustainable, responsive to community needs, and informed by research, or assessed for value, effectiveness, or outcome; and

B. Consider environmental risk and protective factors as they occur on the individual, relationship, institutional, community and societal levels.
Educational programming consists of primary prevention and awareness programs for all incoming students and new employees and ongoing awareness and prevention campaigns for students and that the following are promoted and communicated:

A. A statement that the institution prohibits the crimes of domestic violence, dating violence, sexual assault and stalking (as defined by the Clery Act);

B. The definitions of domestic violence, dating violence, sexual assault and stalking according to any applicable jurisdictional definitions of these terms;

C. What behavior and actions constitute consent, in reference to sexual activity, in the State of Kansas.

D. The institution’s definition of consent AND the purposes for which that definition is used. Further information on this is located on pp. 18–19.

E. A description of safe and positive options for bystander intervention. Bystander intervention means safe and positive options that may be carried out by an individual or individuals to prevent harm or intervene when there is a risk of dating violence, domestic violence, sexual assault or stalking. Bystander intervention includes recognizing situations of potential harm, understanding institutional structures and cultural conditions that facilitate violence, overcoming barriers to intervening, identifying safe and effective intervention options, and taking action to intervene. Further information on this is located on p. 18 of this report.

F. Information on risk reduction. Risk reduction means options designed to decrease perpetration and bystander inaction, and to increase empowerment for victims in order to promote safety and to help individuals and communities address conditions that facilitate violence. Further information on this is located on p. 19 of this report.

G. Information regarding:

a. procedures victims should follow if a crime of domestic violence, dating violence, sexual assault and stalking occurs (as described in “Procedures Victims Should Follow if a Crime of Domestic Violence, Dating Violence, Sexual Assault and Stalking Occurs” elsewhere in this document)

b. how the institution will protect the confidentiality of victims and other necessary parties (as described in “Assistance for Victims: Rights and Options” elsewhere in this document);

c. existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community (as described in “Assistance for Victims: Rights and Options” elsewhere in this document); and

d. options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures (as described in “Assistance for Victims: Rights and Options” elsewhere in this document);

e. procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking (as described in “Adjudication of Violations” elsewhere in this document);
Haskell Indian Nations University offers sexual assault education, literature, and other information programs through various departments, such as the Office of Student Conduct, University Housing, Human Resources, and the Counseling Center.
Haskell Indian Nations University has staff and services in place to assist students in reducing the risk of being the victim of a sex offense by providing various programs for students to raise awareness of rape, acquaintance rape and other sex offenses, as well as to take such disciplinary action as appropriate under University Services policies to sanction the offender.

PROCEDURES VICTIMS SHOULD FOLLOW IF A CRIME OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING OCCURS

After an incident of sexual assault, dating violence, or domestic violence, the victim should consider getting a Sexual Assault Forensic Exam (SAFE) as soon as possible. Another name for the SAFE exam is a “kit.” The SAFE exam collects evidence for a potential investigation administered by specially trained nurses called Sexual Assault Nurse Examiners. This is done at Lawrence Memorial Hospital, 325 Maine St., Lawrence, Kansas 66044, Phone: (785) 505-5000.

You have two options if you get a kit. First, you can make a criminal report and your kit will be assigned a case number to go along with the investigation. Secondly, you can do an “anonymous kit.” Since the evidence collected in the kit is time-sensitive, the exam can be done and no police report has to be made. Even though there is no longer a statute of limitations for sexual assault (victim-survivors can make a police report at any time) in the state of Kansas, the evidence will be kept at the KBI (Kansas Bureau of Investigations) crime lab for up to 5 years. If you decide that you want to make a report within those 5 years, you can contact the Lawrence Police Department and they can access your kit as part of their investigation.

It is important that a victim of sexual assault not bathe, douche, smoke, change clothing or clean the bed/linen/area where they were assaulted if the offense occurred within the past 96 hours so that evidence may be preserved that may assist in proving that the alleged criminal offense occurred/or is occurring or may be helpful in obtaining a protection order. In circumstances of sexual assault, if victims do not opt for forensic evidence collection, health care providers can still treat injuries and take steps to address concerns of pregnancy and/or sexually transmitted infections. Victims of sexual assault, domestic violence, stalking, and dating violence are encouraged to also preserve evidence by saving text messages, instant messages, social networking pages, other communications, and keeping pictures, logs or other copies of documents, if they have any, that would be useful to University adjudicators/investigators or police.

REPORTING INCIDENTS OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING

If you have been the victim of domestic violence, dating violence, sexual assault, or stalking, you should report the incident promptly to the Victims Advocacy Coordinator at by calling, writing or coming into the office to report in person and Campus Public Safety (if the victim so desires.) Reports of all domestic violence, dating violence, sexual assault and stalking made to Campus Public Safety will automatically be referred to Victims Advocacy Coordinator for investigation regardless of if the complainant choses to pursue criminal charges.
IN Volvement of Law Enforcement and Campus Authorities

Although the university strongly encourages all members of its community to report violations of this policy to law enforcement (including campus security officers and local police), it is the victim’s choice whether or not to make such a report. Furthermore, victims have the right to decline to notify law enforcement. However, the University’s Victim Advocacy Coordinator will assist any victim with notifying law enforcement if the victim so desires. Lawrence Police Department may also be reached directly by calling (785) 832-7509, in person at 111 East 11th Street #202, Lawrence, KS. Additional information about the Lawrence Police department may be found online at: https://lawrenceks.org/police/

Preserving Evidence of Sexual Assault

The policy contained in the Student Handbook explains that the victim should notify the Haskell Counseling Center or Lawrence Police Department, and should take steps to preserve evidence. A victim’s first priority is to get to a safe place and obtain any necessary medical treatment. They should take steps to preserve evidence, including clothes worn before or after the assault and avoid showering/bathing until after seeking medical attention. As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she or they nevertheless should consider speaking with the Campus Safety Office or other law enforcement to preserve evidence in the event that the victim decides to report the incident to law enforcement or the University at a later date. This will assist in proving that the alleged criminal offense occurred; it also can be helpful in obtaining a protection order.

The Haskell Counseling Center encourages victims of sexual assault to report the incident as soon as possible, as time is a critical factor in evidence collection and perpetrator apprehension. The first responder will respond to the report and secure the crime scene. If the Lawrence Police Department is called to investigate the crime, they will notify the victim’s family upon request. The Counseling Center will notify the Victim’s Advocacy Coordinator, and will provide information about counseling and other services.

If a victim requests a change in academic, living, transportation, and working situations following an alleged sexual assault, the University will accommodate them whenever possible. The University will assist students or employees with these changes even if they don’t report the offense to police.

Preserving Evidence of Domestic Violence, Dating Violence and Stalking

A victim’s first priority is to get to a safe place and obtain any necessary medical treatment. They should take steps to preserve evidence by photographing and documenting all injuries, preserving all evidence of communications including text messaging and call logs, and noting the names of anyone who may have witnessed the incident. As time passes, evidence may dissipate or become lost or unavailable, thereby making investigation, possible prosecution, disciplinary proceedings, or obtaining protection from abuse orders related to the incident more difficult. If a victim chooses not to make a complaint regarding an incident, he or she
nevertheless should consider speaking with Campus Public Safety or other law enforcement to preserve evidence in the event that the victim decides to report the incident to law enforcement or the University at a later date to assist in proving that the alleged criminal offense occurred or that may be helpful in obtaining a protection order.

Haskell Indian Nations University encourages victims of domestic violence, dating violence and stalking to report the incident as soon as possible, as time is a critical factor in evidence collection and perpetrator apprehension. The Counseling Center will respond to the report, secure the crime scene. If LPD is contacted, they will investigate the crime and notify the victim’s family upon request. The Counseling Center will notify the Victim’s Advocacy Coordinator, and provide information about counseling and other services.

If a victim requests a change in academic, living, transportation, and working situations following an alleged assault, the Haskell will accommodate them whenever possible. Haskell will assist students or employees with these changes even if they don’t report the offense to police.

Students can report an offense to the Counseling Center or the Lawrence Police Department, or they can notify the Victim’s Advocacy Coordinator. Other campus officials can assist a victim with deciding whether to report a crime if they haven’t already notified police and inform them of resources like the Willow Domestic Violence Women’s Shelter. This Center can assist individuals with notifying police or obtaining a protection order from the court.

**PROCEDURES THE UNIVERSITY WILL FOLLOW WHEN A CRIME OF DOMESTIC VIOLENCE, DATING VIOLENCE, SEXUAL ASSAULT AND STALKING IS REPORTED**

The University has procedures in place that serve to be sensitive to victims who report sexual assault, domestic violence, dating violence, and stalking, including informing individuals about their right to file criminal charges as well as the availability of counseling, health, mental health, victim advocacy, legal assistance, student financial aid and other services on and/or off campus as well as additional remedies to prevent contact between a complainant and an accused party, such as changes to housing, academic, protective orders, transportation and working situations, if reasonably available. The University will make such accommodations or protective measures, if the victim requests them and if they are reasonable available, regardless of whether the victim chooses to report the crime to the Campus Safety Office or local law enforcement. In this instance, students and employees should contact the Vice President of University Services.

If a report of domestic violence, dating violence, sexual assault or stalking is reported to the University, below are the procedures that the University will follow:

<table>
<thead>
<tr>
<th>Incident Being Reported</th>
<th>Procedure Institution Will Follow</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sexual Assault</td>
<td>1. Depending on when reported (immediate vs delayed report), institution will provide complainant with access to medical care 2. Institution will assess immediate safety needs of complainant 3. Institution will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department</td>
</tr>
</tbody>
</table>
4. Institution will provide complainant with referrals to on and off campus mental health providers
5. Institution will assess need to implement interim or long-term protective measures, if appropriate.
6. Institution will provide the victim with a written explanation of the victim’s rights and options
7. Institution will provide a “No trespass” (PNG) directive to accused party if deemed appropriate
8. Institution will provide written instructions on how to apply for Protective Order
9. Institution will provide a copy of the policy applicable to Sexual Assault to the complainant and inform the complainant regarding timeframes for inquiry, investigation and resolution
10. Institution will inform the complainant of the outcome of the investigation, whether or not the accused will be administratively charged and what the outcome of the hearing is
11. Institution will enforce the anti-retaliation policy and take immediate and separate action against parties that retaliate against a person for complaining of sex-based discrimination or for assisting in the investigation

| Stalking | 1. Institution will assess immediate safety needs of complainant  
2. Institution will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department  
3. Institution will provide written instructions on how to apply for Protective Order  
4. Institution will provide written information to complainant on how to preserve evidence  
5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate  
6. Institution will provide the victim with a written explanation of the victim’s rights and options  
7. Institution will provide a “No trespass” (PNG) directive to accused party if deemed appropriate |

| Dating Violence | 1. Institution will assess immediate safety needs of complainant  
2. Institution will assist complainant with contacting local police if complainant requests AND provide the complainant with contact information for local police department  
3. Institution will provide written instructions on how to apply for Protective Order  
4. Institution will provide written information to complainant on how to preserve evidence  
5. Institution will assess need to implement interim or long-term protective measures to protect the complainant, if appropriate  
6. Institution will provide the victim with a written explanation of the victim’s rights and options  
7. Institution will provide a “No trespass” (PNG) directive to accused party if deemed appropriate |

| Domestic Violence | 1. Institution will assess immediate safety needs of complainant  
2. Institution will assist complainant with contacting local police if complainant requests AND complainant provided with contact information for local police department  
3. Institution will provide written instructions on how to apply for Protective Order |
UNIVERSITY DISCIPLINARY ACTION

The Victims Advocacy Coordinator is responsible for determining if an alleged sex offense or gender violence incident (dating/domestic violence or stalking) violated Haskell’s sexual discrimination policy. He or she will investigate a complaint, recommend sanctions, and take steps to eliminate the sexual harassment, prevent its recurrence, and address its effects.

In all instances, the process will be conducted in a manner that is consistent with the institution’s policy and that is transparent to the accuser and the accused. Usually, the resolution of domestic violence, dating violence, sexual assault and stalking complaints are completed within 60 days of the report. However, each proceeding allows for extensions of timeframes for good cause with written notice to the accuser and the accused of the delay and the reason for the delay.

The policy further explains that complaint procedures will be prompt, fair and impartial investigation and resolution process to all parties. The Victim’s Advocacy Coordinator will conduct the investigation and complaint procedures and has been trained annually on issues related to domestic violence, dating violence, sexual assault, and stalking, as well as how to conduct an investigation and hearing process that protects the safety of the victim and promotes accountability.

Furthermore, each policy provides that:

1. The accuser and the accused will have timely notice for meetings at which the accuser or accused, or both, may be present;

2. The accuser, the accused and appropriate officials will have timely and equal access to any information that will be used during formal and informal disciplinary meeting and hearings;

3. The institutional disciplinary procedures will not be conducted by officials who have a conflict of interest or bias for or against the accuser or the accused;

4. During an investigation and hearing, both the accuser and the accused will have the same opportunity to present evidence and witnesses; have an advisor of their choice present; and be entitled to confidentiality.

5. The University will not limit the choice of advocate or presence for either the accuser or the accused in any meeting or institutional disciplinary proceeding. Until a formal policy has been approved by the University, this will be determined on a case-by-case through a consultation between the Victims Advocacy Coordinator and the Office of Student Conduct.

6. The Victims Advocacy Coordinator will determine whether Haskell’s policy has been violated using the preponderance of the evidence standard. This means the Coordinator will determine if it is more likely than not the policy was violated.
7. Both parties will be notified simultaneously in writing of any initial, interim and final decision of any investigation and campus disciplinary proceeding about an alleged sexual assault, domestic violence, dating violence and stalking and the right of both parties to appeal the finding and sanctions. When an appeal is filed, the accuser and the accused will be notified simultaneously in writing of any change to the result prior to the time that it becomes final as well as of the final result once the appeal is resolved.

Whether or not criminal charges are filed, the university or a person may file a complaint under the following policies, depending upon the status of the accused (student or employee):

**Types of Disciplinary Proceedings Utilized in Cases of Alleged Domestic Violence, Dating Violence, Sexual Assault and Stalking**

Haskell Indian Nations University is committed to providing a learning, working, and living environment that promotes personal integrity, civility, and mutual respect in an environment free of discrimination on the basis of sex. Haskell considers sex discrimination in all its forms to be a serious offense. Sex discrimination constitutes a violation of this policy, is unacceptable, and will not be tolerated. Sexual harassment (as defined below), whether verbal/sexual, physical/rape unwanted touching, or visual, is inconsistent with the expectations of Haskell and may constitute a form of sex discrimination prohibited by this policy. Sexual harassment also includes sexual violence/assault (as defined below). Examples of specific conduct that constitutes sexual harassment and sexual violence/assault are set forth below. (p. 50, Student Code of Conduct Handbook).

1. **How to File a Disciplinary Complaint Under this Policy**

   Students who wish to report sex discrimination or sexual harassment should file a complaint with Vice President Tonia Salvini, Interim Victims Advocacy Coordinator, Pushmataha Hall, 2425 Barker Avenue, Lawrence, KS 66046, (785) 764-1346. The Coordinator will facilitate initiating the disciplinary process with the Student Conduct Office.

2. **Steps in the Disciplinary Process**

   The Student Conduct Office will make efforts, as appropriate and with written authorization from the complainant, to achieve an informal resolution to the complaint. If not authorized or not achievable, the Office will inform the complainant in writing whether or not an investigation is warranted. The investigation may include but is not limited to: scheduled meetings with respondent(s) to discuss allegations and investigation process; provide notice to appropriate unit heads; and conduct investigation-interviews with witnesses, review documentation. The investigator will review report with appropriate university officials. The Student Conduct Office will maintain communication with the parties advising them of the status of the investigation.

3. **Anticipated Timelines**

   The complete timeline is available in p. 52 of the Student Code of Conduct Handbook. Every effort is made to ensure that this process is completed promptly, but accurately.
4. Decision-Making Process
The Student Conduct Office will make efforts, as appropriate and with written authorization from the complainant, to achieve an informal resolution to the complaint. If not authorized or not achievable, Student Conduct Office will inform the complainant in writing whether or not an investigation is warranted. The investigation may include but is not limited to: scheduled meetings with respondent(s) to discuss allegations and investigation process; provide notice to appropriate unit heads; and conduct investigation-interviews with witnesses, review documentation. The investigator will review report with appropriate university officials. The Student Conduct Office will maintain communication with the parties advising them of the status of the investigation.

5. Possible Sanctions
If a complaint of sex discrimination or sexual harassment is found to be substantiated, Haskell will take appropriate corrective action. Students, faculty, and staff found to be in violation of this policy will be subject to discipline up to and including termination, expulsion, or other appropriate institutional sanctions; affiliates and program participants may be removed from the university programs and/or prevented from returning to campus.

- Warning and Probation- A notice in writing to the student that the student is found to have violated specific Haskell regulations and that more severe disciplinary sanctions may be imposed if the student is found to violate Haskell regulations during the designated probationary period.
- Notice to Vacate: A Notice to vacate means that a student must vacate their residential hall. Typically a Notice to Vacate (NTV) is in place for one year of the issuance.
- Loss of Privileges- Denial of specified privileges for a designated period of time.
- Loss of Good Social Standing- Loss of Good Social Standing bars the student from being an officer in a student organization or representing Haskell. It is regained once other sanctions are completed.
- Fines- Previously established and published fines may be imposed.
- Residential Hall Removal- This may be either temporary or permanent. Temporary removal is separation of the student from the residential halls for a definite period of time, after which the student is eligible to return. Conditions for return must be specified under a temporary removal. Permanent removal is a permanent separation of the student from the residential halls with no eligibility for return. Conditions for return will not be specified under a permanent removal since the student is ineligible to return.
- University Removal- This may be either temporary or permanent. Temporary University Removal is separation of the student from Haskell for a definite period of time, after which the student is eligible to return. Conditions for return must be specified under a temporary removal. Permanent removal is a permanent separation of the student from Haskell with no eligibility for return. Conditions for return will not be specified under a permanent removal since the student is
ineligible to return. A student that has been removed will automatically receive a notice of trespassing if the student is found to enter or loiter on Haskell premises without prior authorization from Haskell’s President.

- Revocation of Admission and/or Degree- Admission to or a degree awarded from Haskell may be revoked for fraud, misrepresentation, or violation of Haskell standards for obtaining the degree or for other specified violations committed by a student before graduation. Revocation of admission and/or degree may be coupled with temporary or permanent University banishment.

- Withholding Degree- The University may withhold awarding a degree otherwise earned until the completion of the process set forth in this Code of Student Conduct, including the completion of all sanctions imposed.

- Loss of Organizational Recognition: Student organizations that violate the Code of Student Conduct may lose their status as a student organization.

- “No Contact Order” - A “no contact order” may be imposed to prohibit a student from being in contact with another student or Haskell employee. This includes personal, electronic, postal, or any other types of contact. The no-contact order may be temporary or permanent.

- Guest Restriction: A student may be restricted from hosting guests in the residential halls if the student violates the guest policy. The guest restriction may be temporary or permanent.

6. Range of Protective Measures Available to a Victim Alleging Misconduct

Haskell is committed to protecting the Complainant from retaliation and other negative behaviors.

Pending final outcome of an investigation, Haskell will take steps to protect the complainant from any further harassment or retaliation regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Steps may include assisting and allowing the complainant to change his or her academic, transportation, work, or living situation if options to do so are reasonably available.

Haskell will make reasonable and appropriate efforts to preserve an individual’s privacy and protect the confidentiality of information when investigating and resolving a complaint. However, because of laws relating to reporting and other state and federal laws, Haskell cannot guarantee confidentiality to those who make complaints. In the event a complainant requests confidentiality or asks that a complaint not be investigated, Haskell will take all reasonable steps to investigate and respond to the complaint consistent with the request for confidentiality or request not to pursue an investigation. If a complainant insists that his or her name not be disclosed to the alleged perpetrator, Haskell’s ability to respond may be limited. Haskell reserves the right to initiate an investigation despite a complainant’s request for confidentiality in limited circumstances involving serious or repeated conduct or where the alleged perpetrator may pose a continuing threat to the Haskell community.
It is a violation of this policy to retaliate against any person for making a good faith complaint of sex discrimination or sexual harassment and/or cooperating in the investigation of (including testifying as a witness to) such complaint.

In addition, the University has policies and procedures in place for employees accused of dating violence, domestic violence, sexual assault, and stalking. Haskell employees also are Federal Employees so the Bureau of Indian Education/Department of Interior has federal policies in place to deal with these allegations.

To file a complaint against a Haskell employee involving dating violence, domestic violence, stalking, and sexual assault, please notify a Campus Security Authority (see pp. 5-6). That employee will immediately notify a Bureau of Indian Education – Human Resources Representative. This will initiate an investigation within 24 hours of contacting the BIE-HR. More information about this process is available at www.bia.edu.

**University-Initiated Protective Measures**

In addition to those protective measures previously described, Victims Advocacy Coordinator or their designee will determine whether interim interventions and protective measure should be implemented, and, if so, take steps to implement those protective measures as soon as possible. Examples of interim protective measures include, but are not limited to: a University order of no contact, residence hall relocation, adjustment of course schedules, a leave of absence, or reassignment to a different supervisor or position. These remedies may be applied to one, both, or multiple parties involved. Violations of the Victims Advocacy Coordinator directives and/or protective measures will constitute related violations that may lead to additional disciplinary action. Protective measures imposed may be temporary pending the results of an investigation or may become permanent as determined by Haskell.

**SANCTIONS AND PROTECTIVE MEASURES**

After a final determination that a student or employee has violated Haskell’s policy prohibiting Sexual Harassment, specifically by the offenses of rape, acquaintance rape, domestic violence, dating violence, sexual assault or stalking, sanctions may be imposed. For employees, sanctions could be suspension, immediate dismissal or others as listed in the Human Relations policy. For Students, possible sanctions range from written reprimand to expulsion, as listed in the Student Code of Conduct.
RESOURCES AND SUPPORT AVAILABLE FOR SURVIVORS

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, HINU will provide written notification to students and employees about accommodations available to them, including academic, living, transportation, protective orders and working situations. The written notification will include information regarding the accommodation options, available assistance in requesting accommodations, and how to request accommodations and protective measures (i.e., the notification will include the name and contact information for the individual or office that should be contacted to request the accommodations).

At the victim’s request, and to the extent of the victim’s cooperation and consent, university offices will work cooperatively to assist the victim in obtaining accommodations. If reasonably available, a victim may be offered changes to academic, living, working, protective measures or transportation situations regardless of whether the victim chooses to report the crime to campus police or local law enforcement. Examples of options for a potential change to the academic situation may be to transfer to a different section of a class, withdraw and take a class at another time if there is no option for moving to a different section, etc. Potential changes to living situations may include moving to a different room or residence hall. Possible changes to work situations may include changing working hours. Possible changes in transportation may include having the student or employee park in a different location, assisting the student or employee with a safety escort, etc.

To request changes to academic, living, transportation and/or working situations or protective measures, a victim should contact the Victims Advocacy Coordinator. Vice President Tonia Salvini, Interim Victims Advocacy Coordinator, Pushmataha Hall, 2425 Barker Avenue, Lawrence, KS 66046, (785) 764-1346.

For victims of rape, acquaintance rape, domestic violence, dating violence, sexual assault or stalking, Haskell may also impose protective measures. These measures include issuing an Emergency Suspension Notice (prohibiting an individual from being on Haskell property); limiting an offender’s presence on campus to classes or related requirements; prohibiting an offender from entering particular buildings, including residence halls; or other measures as appropriate.

Haskell may also assist victims with changing academic, living, transportation, and working situations if so requested by the victim and reasonably available after a final determination of such violations.

ASSISTANCE FOR VICTIMS AND SURVIVORS: RIGHTS & OPTIONS

Regardless of whether a victim elects to pursue a criminal complaint or whether the offense is alleged to have occurred on or off campus, the university will assist victims of sexual assault, domestic violence, dating violence, and stalking and will provide each victim with a written explanation of their rights and options. Such written information will include:
• the procedures victims should follow if a crime of dating violence, domestic violence, sexual assault or stalking has occurred;
• information about how the institution will protect the confidentiality of victims and other necessary parties;
• a statement that the institution will provide written notification to students and employees about victim services within the institution and in the community;
• a statement regarding the institution’s provisions about options for, available assistance in, and how to request accommodations and protective measures; and
• an explanation of the procedures for institutional disciplinary action.

RIGHTS OF VICTIMS AND THE INSTITUTION’S RESPONSIBILITIES FOR ORDERS OF PROTECTION, “NO CONTACT” ORDERS, RESTRAINING ORDERS, OR SIMILAR LAWFUL ORDERS ISSUED BY A CRIMINAL, CIVIL, OR TRIBAL COURT OR BY THE INSTITUTION

Haskell complies with Kansas law in recognizing orders of protection. Information about obtaining a protection order can be provided by the Victims Advocacy Coordinator.

An individual who obtains an order of protection will meet with the Victims Advocacy Coordinator to work with the Campus Security Office on developing a Safety Action Plan. This plan may include, but in not limited to: escorts, special parking arrangements, changing classroom location or allowing a student to complete assignments from home, etc.)

In addition, the University may issue an institutional no contact order if deemed appropriate or at the request of the victim or accused. If the University receives a report that such an institutional no contact order has been violated, the University will initiate disciplinary proceedings appropriate to the status of the accused (student, employee, etc.) and will impose sanctions if the accused is found responsible for violating the no contact order.

ON AND OFF CAMPUS SERVICES FOR VICTIMS

Upon receipt of a report of domestic violence, dating violence, sexual assault or stalking, HINU will provide written notification to students and employees about existing assistance with and/or information about obtaining resources and services including counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid and assistance in notifying appropriate local law enforcement.

Victim information sheets containing information about counseling, health, mental health, victim advocacy, legal assistance and other on and off campus resources are available at Haskell Counseling Center, the Victims Advocacy Coordinator, Vice President for University Services office, Human Resources, Office of Student Conduct, and Residential Living.

These resources include the following:
Other resources available to persons who report being the victim of sexual assault, domestic violence, dating violence, or stalking, include:

- Rape, Abuse and Incest National Network - www.rainn.org
- Department of Justice - www.ovw.usdoj.gov/sexassault.htm
- Department of Education, Office of Civil Rights - www2.ed.gov/about/offices/list/ocr/index.html

CONFIDENTIALITY

All information will be kept securely and privately and only shared with individuals responsible for handling investigations or sanctions (e.g., Victim’s Advocacy Coordinator or Office of Student Conduct.)

Victims may request that directory information on file with the University be withheld by request. To do so, please let the Victims Advocacy Coordinator know so that this request can be processed. Regardless of whether a victim has opted-out of allowing the University to share “directory information,” personally identifiable information about the victim and other necessary parties will be treated as confidential and only shared with persons who have a specific need-to-know, i.e., those who are investigating/adjudicating the report or those involved in providing support services to the victim, including accommodations and protective measures. By only sharing personally identifiable information with individuals on a need-to-know basis, the institution will maintain as confidential, any accommodations or protective measures provided to the victim to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

To the extent permissible by law, identifying information about the victim will be withheld from any public record request for documents. The University does not publish the name of crime victims or other identifiable information regarding victims in the Daily Crime Log or in the annual crime statistics that are disclosed in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act. Furthermore, if a Timely Warning Notice is issued on the basis of a report of domestic violence, dating violence, sexual assault or stalking, the name of the victim and other personally identifiable information about the victim will be withheld.

If a victim requests his or her or their name not be revealed to the accused or that Haskell not investigate, the University’s ability to fully respond will be limited. If such a request is made, the Victim’s Advocacy Coordinator will evaluate whether the request can be honored while still providing a safe and nondiscriminatory environment for all students. If Haskell can honor the request, it will still take reasonable steps to respond by offering support, increased security, education programs, etc.

CONFIDENTIAL ASSISTANCE

Most campus employees are required to report an incident of sexual assault, domestic violence, dating violence, or stalking to Haskell’s Victim’s Advocacy Coordinator so that she can
investigate the incident. Some individuals are not required to report a victim’s name without their permission, only general information, and others are not required to report any information. Haskell has designated the following Victim’s Advocacy Coordinator for the entire university system to coordinate its compliance with E.O. 13160 and to receive inquiries regarding E.O. 13160, including complaints of sex discrimination and sexual harassment:

Vice President Tonia Salvini, Interim Victims Advocacy Coordinator, Pushmataha Hall, 2425 Barker Avenue, Lawrence, KS 66046, (785) 764-1346.

**Complete Confidentiality:**
Haskell Indian Nations University Counseling Services (free)

**Some Confidentiality:** (Not required to report a name or identifying information unless victim agrees, but may report general information, such as nature, date, time and general location)

The Sexual Trauma and Abuse Care Center, 708 W 9th St #105, Lawrence, KS 66044
Lawrence Memorial Hospital, 325 Maine Street, Lawrence, Kansas 66044 (785) 505-5000

**HEOA Notification to Victims of Crimes of Violence**
The University will, upon written request, disclose to the alleged victim of a crime of violence, or a non-forcible sex offense, the report on the results of any disciplinary proceeding conducted by such institution against a student who is the alleged perpetrator of such crime or offense. If the alleged victim is deceased as the result of such crime or offense, the next of kin of such victim shall be treated as the alleged victim for purposes of this paragraph.

**SEX OFFENDER REGISTRATION**
In accordance to the Campus Sex Crimes Prevention Act of 2000 (CSCPA), which amends the Jacob Wetterling Crimes Against Children and Sexually Violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974 (FERPA), the Student Conduct Office provides a link on its web site to the Kansas Bureau of Investigation (KBI) Registered Offender: [http://www.kbi.ks.gov/registeredoffender/](http://www.kbi.ks.gov/registeredoffender/)

The Act requires higher education institutions to identify where information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders to provide notice to each higher education institution if the sex offender lives on campus, is employed by, carries a vocation, or is a student at the school. In Kansas, convicted sex offenders must register with their local Sheriff’s Office.

The KBI Registered Offender web site may be searched by name, street address, city, zip code, or county. The Kansas Bureau of Investigation (KBI) periodically provides Haskell Indian Nations University with names of registered sex offenders who indicate they are either enrolled at, or employed by, Haskell Indian Nations University.

This list of names is maintained at the Office of Student Conduct.
ACCESS AND SECURITY OF CAMPUS FACILITIES

During normal business hours the administrative and academic facilities at HINU are open and accessible to students, staff, faculty and visitors of the university. After normal business hours and during breaks, these facilities are locked and only accessible to authorized individuals. Haskell Security Office officers conduct routine security and safety patrols of the academic and administrative buildings to monitor conditions and report any unusual circumstances. Residential facilities are only accessible to building residents and their authorized guests and visitors. Residents are helpful if the avoid allowing unknown individuals access to the residential buildings. Housing staff and Haskell Security Office officers monitor security in the residential facilities and encourage building residents to report suspicious or unusual activity.

SECURITY CONSIDERATIONS USED IN THE MAINTENANCE OF CAMPUS FACILITIES

Haskell maintains campus facilities in a manner that minimizes hazardous and unsafe conditions. Parking lots and pathways are illuminated with lighting. Haskell Security Office works closely with Facilities Management to address burned out lights promptly as well as malfunctioning door locks or other physical conditions that enhance security. Other members of the University community are helpful when they report equipment problems to Haskell Security Office or to Facilities Management.

MONITORING AND RECORDING OF CRIMINAL ACTIVITY BY STUDENTS AT NON-CAMPUS LOCATIONS OF RECOGNIZED STUDENT ORGANIZATIONS

Haskell does not have officially recognized student organizations that own or control housing facilities outside of the Haskell campus. Therefore, the Lawrence Police Department is not used to monitor and record criminal activity since there are no campus locations of student organizations.
HASKELL CRIME REPORT

These statistics include all reports received by the Student Conduct Office and Campus Security Authorities. This also includes any data that other law enforcement sends to the Student Conduct Office.

Please note that the Haskell Security Office maintains a daily crime log at www.haskell.edu. A printed copy may be viewed at the Haskell Security Office, located in Roe Cloud Hall.

Report Begins on the Next Page
## Criminal Offenses - On-Campus

<table>
<thead>
<tr>
<th>Criminal Offense</th>
<th>Total Occurrences in On-Campus Student Housing Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>2016</td>
</tr>
<tr>
<td>Murder/Non-Manslaughter by Negligence</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter by Negligence</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>2</td>
</tr>
<tr>
<td>Fondling</td>
<td>0</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>8</td>
</tr>
<tr>
<td>Burglary</td>
<td>1</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
</tr>
<tr>
<td>Stalking</td>
<td>0</td>
</tr>
<tr>
<td>VAWA = Domestic Violence</td>
<td>4</td>
</tr>
<tr>
<td>VAWA = Dating Violence</td>
<td>3</td>
</tr>
<tr>
<td>Criminal Offense</td>
<td>2016</td>
</tr>
<tr>
<td>----------------------------------------</td>
<td>------</td>
</tr>
<tr>
<td>Murder/Non-Manslaughter by Negligence</td>
<td>0</td>
</tr>
<tr>
<td>Manslaughter by Negligence</td>
<td>0</td>
</tr>
<tr>
<td>Rape</td>
<td>2</td>
</tr>
<tr>
<td>Fondling</td>
<td>0</td>
</tr>
<tr>
<td>Incest</td>
<td>0</td>
</tr>
<tr>
<td>Statutory Rape</td>
<td>0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>8</td>
</tr>
<tr>
<td>Burglary</td>
<td>0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0</td>
</tr>
<tr>
<td>Arson</td>
<td>0</td>
</tr>
<tr>
<td>Stalking</td>
<td>0</td>
</tr>
<tr>
<td>VAWA = Domestic Violence</td>
<td>4</td>
</tr>
<tr>
<td>VAWA = Dating Violence</td>
<td>3</td>
</tr>
</tbody>
</table>
## Criminal Offenses - Public Property

<table>
<thead>
<tr>
<th>Criminal Offense</th>
<th>Total Occurrences on Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Murder/Non-Manslaughter by Negligence</td>
<td>0  0  0</td>
</tr>
<tr>
<td>Manslaughter by Negligence</td>
<td>0  0  0</td>
</tr>
<tr>
<td>Sex Offenses - Forcible</td>
<td>0  0  0</td>
</tr>
<tr>
<td>Sex Offenses - Non-forcible</td>
<td>0  0  0</td>
</tr>
<tr>
<td>Robbery</td>
<td>0  0  1</td>
</tr>
<tr>
<td>Aggravated Assault</td>
<td>0  0  0</td>
</tr>
<tr>
<td>Burglary</td>
<td>0  0  0</td>
</tr>
<tr>
<td>Motor Vehicle Theft</td>
<td>0  0  0</td>
</tr>
<tr>
<td>Arson</td>
<td>0  0  0</td>
</tr>
<tr>
<td>Stalking</td>
<td>0  0  0</td>
</tr>
<tr>
<td>VAWA = Domestic Battery</td>
<td>0  0  0</td>
</tr>
<tr>
<td>VAWA = Dating Violence</td>
<td>0  0  0</td>
</tr>
<tr>
<td>Any Other Crime Involving Injury</td>
<td>0  0  0</td>
</tr>
</tbody>
</table>
### Haskell University Arrests and Referrals

<table>
<thead>
<tr>
<th>ARRESTS</th>
<th>On Campus</th>
<th>On-Campus Student Housing Facilities</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor Law Violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Drug Law Violations</td>
<td>1</td>
<td>3</td>
<td>1</td>
</tr>
<tr>
<td>Illegal Weapons</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Possessions</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>REFERRALS</th>
<th>On Campus</th>
<th>On-Campus Student Housing Facilities</th>
<th>Public Property</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liquor Law Violations</td>
<td>5</td>
<td>9</td>
<td>5</td>
</tr>
<tr>
<td>Drug Law Violations</td>
<td>3</td>
<td>4</td>
<td>4</td>
</tr>
<tr>
<td>Illegal Weapons</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Possessions</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Hate Crimes

<table>
<thead>
<tr>
<th>REPORTED HATE CRIMES</th>
<th>ON CAMPUS</th>
<th>RESIDENTIAL</th>
<th>PUBLIC PROPERTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>HATE CRIMES</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
</tbody>
</table>

### Unfounded Crimes

<table>
<thead>
<tr>
<th>Unfounded Crimes</th>
<th>ON CAMPUS</th>
<th>RESIDENTIAL</th>
<th>PUBLIC PROPERTY</th>
</tr>
</thead>
<tbody>
<tr>
<td>HATE CRIMES</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>
**FIRE SAFETY INFORMATION AND STATISTICS**

The Higher Education Opportunity Act requires all United States academic institutions to produce an annual fire safety report, outlining fire safety policies, procedures, and all fire related on-campus housing statistics.

### 2018 Haskell University Fire Statistics

<table>
<thead>
<tr>
<th>Haskell Indian Nations University Residential Facilities</th>
<th>Total Fires in Each Building</th>
<th>Number of Fires</th>
<th>Date</th>
<th>Time</th>
<th>Cause of Fires</th>
<th>Number of Injuries that Required Treatment</th>
<th>Number of Deaths Related to Fire</th>
<th>Value of Property Damage Caused by Fire</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blalock Hall 2635 Barker Ave.</td>
<td>N/A</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Osceola-Keokuk Hall 2320 Barker Ave.</td>
<td>N/A</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Pocahontas Hall 2455 Creek Dr.</td>
<td>N/A</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Powhatan Hall 355 Oneida St.</td>
<td>N/A</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>Roe Cloud Hall 2440 West Perimeter Rd.</td>
<td>1</td>
<td>1</td>
<td>09/04/2018</td>
<td>18:55</td>
<td>Propane Torch</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Winona Hall 2435 Creek Dr.</td>
<td>N/A</td>
<td>0</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
</tbody>
</table>
## 2018 Fire Safety Systems in Residential Facilities

<table>
<thead>
<tr>
<th>Haskell Indian Nations University Residential Facilities</th>
<th>Partial Sprinkler</th>
<th>Full Sprinkler System</th>
<th>Smoke Detector</th>
<th>Fire Extinguisher Device</th>
<th>Evacuation Plan/Placards</th>
<th>Number of Evacuation Fire Drills Each Calendar Year</th>
</tr>
</thead>
<tbody>
<tr>
<td>Blalock Hall 2635 Barker Ave.</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>3</td>
</tr>
<tr>
<td>Osceola-Keokuk Hall 2320 Barker Ave.</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>0</td>
</tr>
<tr>
<td>Pocahontas Hall 2455 Creek Dr.</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>3</td>
</tr>
<tr>
<td>Powhatan Hall 355 Oneida St.</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>0</td>
</tr>
<tr>
<td>Roe Cloud Hall 2440 West Perimeter Rd.</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>1</td>
</tr>
<tr>
<td>Winona Hall 2435 Creek Dr.</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>X</td>
<td>1</td>
</tr>
</tbody>
</table>
Fire Safety Systems
At Haskell Indian Nations University, fire safety is taken seriously beginning with our College Residential Assistants, and including, housing staff, faculty, and executive staff. On-campus, federally-owned student housing facilities are provided with automatic fire sprinkler systems. The on-campus student housing facilities also are provided with smoke detectors, fire alarm systems and fire alarm annunciation and monitoring. The systems are monitored by an off-campus central station monitoring system meeting national accreditation. The alarm monitoring service provides twenty-four hour, seven days per week protection.

Supervised and planned fire evacuation drills are conducted at least once each semester in residence halls. Drills are documented and forwarded to the Lawrence Fire Department.

Description of Residential Halls Fire Suppression and Fire Alarm Systems:
1. Automatic fire sprinklers are installed within the residential living units and storage areas.
2. Emergency lighting is provided in exit access areas.
3. Emergency central station answering services respond upon activation of the automatic sprinkler system.

Fire Safety Policies
Our university policies regarding fire hazards, portable electric appliances, smoking, cooking, candles, incense, and open flames may be found in the Residential Living Handbook: http://www.haskell.edu/housing.

Students are given a link to this Handbook and informed of its policies by Residential Living staff. Students are required to follow the Handbook and comply with all rules. This Handbook describes certain portable electrical appliances (ones with open coils) that are prohibited in residence halls, as well as guidelines for safe use of appliances that are permitted (popcorn poppers, coffee makers, microwaves). Smoking is not permitted inside residence halls or within 25 feet of any building. Additionally, candles or other open flames are prohibited in residence halls and will be confiscated.

Haskell prohibits making a false fire alarm. Initiating a false alarm is a Class A misdemeanor. If convicted, a person could be sentenced for up to one year in the county jail and/or a fine of up to $2500. Haskell students will also be adjudicated through the University’s disciplinary system.

Emergency Student and Employee Evacuation
Once a building alarm system is activated, the transmitted alarm alerts the Haskell staff who initiates the emergency response. In the event of a fire, individuals are to exit the building using the stairway, call 911 if not in immediate danger. In the event of a fire, the University expects that all campus community members will evacuate by the nearest exit, closing doors and activating the fire alarm system (if one is present) as they leave. Once safely outside a building, it is appropriate to contact 911 and the Haskell Security Office. Students and/or staff are informed where to relocate to by staff if circumstance warrants at the time of the alarm. In the event fire alarms sound, University policy is that all occupants must evacuate from the building, closing doors as they leave. No training is provided to students or employees in firefighting or suppression activity as this is inherently dangerous and each community member’s only duty is
to exit safely and quickly, shutting doors along the exit path as they go to contain the spread of flames and smoke, and to activate the alarm as they exit. At no time should the closing of doors or the activation of the alarm delay the exit from the building.

**Emergency Student Housing Evacuation**

Fire evacuation plans and staging areas are found here: [http://www.haskell.edu/facilities](http://www.haskell.edu/facilities). Students are to remain outside the building until they receive permission to re-enter from the Lawrence Fire Department or Haskell staff has given an all-clear notice.

Haskell has prepared further evacuation information that may be reviewed at [http://www.haskell.edu/facilities](http://www.haskell.edu/facilities). This site contains information about assisting individuals with disabilities, the importance of and proper use of fire doors, and inspection, testing and location of fire extinguishers.

**Fire Education and Training**

Haskell’s Director of Safety & Planning trains Residential Living staff annually on procedures, risk management, weather procedures, emergency response, and fire and tornado procedures. College Resident Assistants are trained every 3 years in proper use of fire extinguishers. Residential Living staff, including Residence Assistants, explains fire evacuation procedures, that participation in drills are mandatory, and other fire safety information to residential students at floor meetings. Students and employees are also trained to find safety resources online: [http://www.haskell.edu/facilities](http://www.haskell.edu/facilities). This site contains links to severe weather shelter locations, cooking safety information, building evacuation information for all and those with disabilities.

**How to Get Help and Report Fires**

Fires should be reported to Residential Living Staff or Haskell Security. It is important to report all crime and/or fires, suspicious activity, or persons. In fact, anything that makes a student feel uncomfortable should be reported. If students are not sure what type of help is needed, they are instructed to call the Residential Living Office, the RA on duty, or Haskell Security.

If a member of the HINU community finds evidence of a fire that has been extinguished, and the person is not sure whether Haskell Security Office has already responded, the community member should immediately notify Haskell Security Office at PHONE to investigate and document the incident for disclosure in the University’s annual fire statistics.

Haskell Security: (785) 760-6192
911 Emergency off-campus responders: fire, police, or ambulance.

**Plans for Improvement to Fire Safety**

The university does or does not have any planned improvements in fire safety at this time.

**Fire Log**

A fire log is available for review at the Office of Vice President of University Services, from 8 a.m.–5 p.m. Monday through Friday, excluding holidays. The information in the fire log includes information about fires that occur in residential facilities, including the nature, date, time, and general location.
TIMELY WARNINGS AND EMERGENCY NOTIFICATIONS

TIMELY WARNINGS

If the Haskell Safety Office becomes aware of an incident that may be serious or is a continuing threat to the campus community, the University will issue a timely warning to campus to aid in the prevention of future similar incidents. (Haskell often refers to these warnings as “Campus Alerts.”) Upon the reporting of an incident, the Haskell Safety Office will determine if an incident poses a serious or continuing threat on or near campus. If so, it is the Safety Officer who will typically write and distribute a timely warning. The objective of the warning is to aid in the prevention of similar occurrences.

A warning will be issued as soon as all pertinent information is available. Timely Warnings are issued through the Haskell email system to students, faculty, and staff. They also are posted on Haskell’s website: http://www.haskell.edu. Copies of the warning may be posted in residence halls. The warning includes information about the crime, the response of law enforcement, and any actions needed on campus for safety and to aid in the prevention of similar crimes. The warning will not include a victim’s name. Haskell is not required to issue a Timely Warning with respect to crimes reported to a campus counselor.

In the event a crime is reported or a situation arises within Haskell’s “Clery Geography” (on campus or public property), the Haskell Safety Office will consult with the responsible authorities to determine if a serious or continuing threat has/is occurring. If so, then a campus wide “timely warning” notice will be issued.

Timely Warnings are typically issued through the Victims Advocacy Coordinator (primarily) and the Office of Student Conduct (secondary). These warnings are issued for the following Uniform Crime Reporting Program (UCR)/National Incident based Reporting System (NIBRS) crime classifications:

- **Murder/Non-Negligent Manslaughter;**
- **Aggravated Assault** (cases involving assaults among known parties, such as two roommates fighting which results in an aggravated injury, will be evaluated on a case-by-case basis to determine if the individual is believed to be an ongoing threat to the larger Haskell community);
- **Robbery** involving force or violence (cases including pick pocketing and purse snatching will typically not result in the issuance of a Timely Warning Notice, but will be assessed on a case-by-case basis);
- **Sexual Assault** (considered on a case-by-case basis depending on the facts of the case, when and where the incident occurred, when it was reported, and the amount of information known by the Haskell Safety Office, or designee). In cases involving sexual assault that are reported long after the incident occurred, there is no ability to distribute a “timely warning” notice to the community. However, all cases of sexual assault, including stranger and non-stranger/acquaintance cases, will be assessed for potential issuance of a Timely Warning Notice;
• **Major Incidents of Arson**; and

• **Other Clery crimes** as determined by the Haskell Safety Office, or whomever is designated by the President’s Office as the official reporter at the time.

*Timely Warning Notices* may be posted for other crime classifications and locations, even though it is not required by the law, at the sole discretion of the University President, the Victims Advocacy Coordinator, or the two Vice Presidents. The Haskell Safety Office also issues notifications of past crimes that do not pose an immediate or continuing threat as a courtesy to the campus.

Anyone with information warranting a timely warning should contact Gary Goombi, Safety Officer. The Safety Office is located on campus in Winnemucca Hall.

**EMERGENCY RESPONSE AND EVACUATION PROCEDURES**

Haskell maintains an Emergency Response Plan that outlines responsibilities of campus units during emergencies. This plan outlines incident priorities, campus organization, and specific responsibilities of particular units or positions.

University units are responsible for developing emergency response and continuity of operations plans for their areas and staff. Campus emergency management provides resources and guidance for the development of these plans.

In conjunction with other emergency agencies, the University conducts emergency response drills and exercises each year, such as table top exercises, field exercises, and tests of the emergency notification systems on campus. These tests, which may be announced or unannounced, are designed to assess and evaluate the emergency plans and capabilities of the institution.

Each test is documented and includes a description of the exercise, the date and time of the exercise, and whether it was announced or unannounced.

The campus publicizes a summary of the emergency response and evacuation procedures via email at least once each year in conjunction with a test (exercise and drill) that meets all of the requirements of the Higher Education Opportunity Act.

**EMERGENCY NOTIFICATIONS**

The Safety Officer, or other Authorized Personnel, will issue an emergency notification to the entire campus if a dangerous situation or an emergency exists. This is different than a timely warning, as the notification could be about any significant emergency or dangerous situation, not just Clery crimes. An emergency notification is immediately sent whenever there is confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, employees, or visitors on the campus. The following are examples of significant emergencies or dangerous situations: outbreak of meningitis, approaching tornado, gas leak, bomb threat, or armed intruder.

Sending an emergency notification is the responsibility of Safety Office. The Safety Officer will base their decision on the information they receive from the Public Relations Specialist and
Haskell Security officer(s) on scene. The Safety Office staff is responsible for responding to reported emergencies and confirming the existence of an emergency, sometimes in conjunction with campus administrators, local first responders and/or the national weather center.

The Haskell Security Office and Media Relations will collaborate to determine the content of the message and will use some or all of the systems described below to communicate the threat to the Haskell Community or to the appropriate segment of the community, if the threat is limited to a particular building or segment of the population.

Haskell will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: Haskell Security Office, the local police department of sheriff’s office, and/or the local fire and emergency medical services), compromise the efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency.

Upon verification of a legitimate ongoing dangerous situation or emergency exists, Haskell Safety Office or Authorized Personnel will approve the launch of a Haskell E2 Alert message to all users. The safety of all students and employees will be the highest priority. If an Authorized Staff is unavailable or does not give approval in a reasonable amount of time, the Haskell President’s Executive staff has the authority to authorize a Haskell E2 Alert launch. All Haskell E2 Alert messages will include the following: an indication the message is a Haskell E2 Alert, time/date, brief description of emergency, where and when to receive further information. A Haskell E2 Alert message is sent via voice, text and email.

<table>
<thead>
<tr>
<th>System to Use</th>
<th>Primary Message Creator</th>
<th>Backup Message Creator</th>
<th>Authority for approving and sending messages</th>
<th>Primary Message Sender/Distributor</th>
<th>Backup Message Sender/Distributor</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Primary</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>E2 Campus Alert</td>
<td>Safety Office</td>
<td>President’s Office or the Vice Presidents</td>
<td>Vice President of University Services and/or the President</td>
<td>Safety Office</td>
<td>(Process in development for 2020-21)</td>
</tr>
<tr>
<td><strong>Secondary</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Official Haskell University Facebook page.</td>
<td>President’s Office</td>
<td>(Process in development for 2020-21)</td>
<td>President’s Office followed by the Vice Presidents</td>
<td>President’s Office</td>
<td>(Process in development for 2020-21)</td>
</tr>
</tbody>
</table>

The content of the message will vary depending on the situation. At a minimum, the messages will describe the emergency, provide basic instructions to the community and will direct them to where they can receive additional information.

Other notification will be made by using some or all of the following methods depending on the type of emergency: University Alert System (which contains email, cell phone text, voice message alert); fire alarm (where available), public address systems (where available), social media, digital signage (where available), local media, webpage and/or in person (face-to-face
communication. If any these systems fail or the University deems it appropriate, in person communication may be used to communicate an emergency.

Follow-up information will be distributed using some or all of the identified communication systems (except fire alarm).

The local news media may be utilized to disseminate emergency information to members of the larger community, including neighbors, parents and other interested parties. The larger community can also access emergency information via the HINU homepage and/or social media.

If there is an immediate threat to the health or safety of students or employees occurring on campus, an institution must follow its emergency notification procedures. An institution that follows its emergency notification procedures is not required to issue a timely warning based on the same circumstances; however, the institution must provide adequate follow-up information to the community as needed.

The Haskell E2 Alert system will be tested at the beginning of each semester during normal business hours. An announcement will be sent prior to the test that indicates the date and time of the test. The Safety Officer will conduct a Haskell E2 Alert monthly using a simulated announcement to a pre-designated test group; no announcement will be sent about the monthly tests.

Haskell E2 Alert is a free service and individuals are strongly encouraged to keep their contact information current while they are enrolled or work at Haskell. Students, employees, and parents can all sign up for Haskell E2 Alert at [www.haskell.edu](http://www.haskell.edu).

**EMERGENCY EVACUATION PROCEDURES**

The emergency evacuation procedures are tested at least twice each year. Students and employees learn the locations of the emergency exits in the buildings and are provided guidance about the direction they should travel when exiting each facility for a short-term building evacuation. The Haskell Security Office does not tell building occupants in advance about the designated locations for long-term evacuations because those decisions are affected by time of day, location of the building being evacuated, the availability of the various designated emergency gathering locations on campus, and other factors such as the location and nature of the threat. In both cases, Haskell Security Office staff on the scene will communicate information to students regarding the developing situation or any evacuation status changes.

The purpose of evacuation drills is to prepare building occupants for an organized evacuation in case of a fire or other emergency. At Haskell evacuation drills are used as a way to educate and train occupants on fire safety issues specific to their building. During the drill, occupants ‘practice’ drill procedures and familiarize themselves with the location of exits and the sound of the fire alarm.
GENERAL EVACUATION PROCEDURES FOR A FIRE ALARM

At the sound of a fire alarm or if you are instructed to evacuate, leave your housing, study, classroom, and work area immediately and proceed to the nearest building exit. If you are the first to recognize a fire situation, activate the alarm, evacuate to a safe location using the nearest exit, and notify Haskell Security Office (758) 760-6192 and/or Police Emergency at 911.

In addition:
1. Remain Calm
2. Do NOT use Elevators; Use the Stairs.
3. Assist the physically impaired. If he/she/they are unable to exit without using an elevator, secure a safe location near a stairwell, and immediately inform Haskell Security Office or the responding Fire Dept. of the individual’s location.
4. Proceed to a clear area at least 150 feet from the building. Keep all walkways clear for emergency vehicles.
5. Whenever possible, make sure all students and employees are out of the building.
6. Do not re-enter the building.

SHELTER-IN-PLACE PROCEDURES – WHAT IT MEANS TO “SHELTER-IN-PLACE”

If an incident occurs and the buildings or areas around you become unstable, or if the air outdoors becomes dangerous due to toxic or irritating substances, it is usually safer to stay indoors, because leaving the area may expose you to that danger. Thus, to “shelter-in-place” means to make a shelter of the building that you are in, and with a few adjustments this location can be made even safer and more comfortable until it is safe to go outside.

Basic “Shelter-in-Place” Guidance

If an incident occurs and the building you are in is not damaged, stay inside in an interior room until you are told it is safe to come out. If your building is damaged, take your personal belonging (purse, wallet, access card, etc.) and follow the evacuation procedures for your building (close your door, proceed to the nearest exit, and use the stairs instead of the elevators). Once you have evacuated, seek shelter at the nearest University building quickly. If police or fire department personnel are on the scene, follow their directions.

How You Will Know to “Shelter-in-Place”

A shelter-in-place notification may come from several sources, such as the Haskell Security Office, Housing Staff members or other University employees, the police department or sheriff’s office, or other authorities utilizing the University’s emergency communications tools.

How to “Shelter-in-Place”

No matter where you are, the basic steps of shelter-in-place will generally remain the same. Should the need ever arise, follow these steps, unless instructed otherwise by local emergency personnel:
1. If you are inside, stay where you are. Collect any emergency shelter-in-place supplies and a telephone to be used in case of emergency. If you are outdoors, proceed into the closest building quickly or follow instructions from emergency personnel on the scene.
2. Locate a room to shelter inside. It should be:
a. an interior room;
b. Above ground level; and
c. Without windows or with the least number of windows. If there is a large group of people inside a particular building, several rooms may be necessary to shelter everyone.

3. Shut and lock all windows (tighter seal) and close exterior doors.
4. Turn off air conditioners, heaters, and fans.
5. Close vents to ventilation systems as you are able. (University staff will turn off the ventilation as quickly as possible.)
6. Make a list of the people with you and ask someone (hall staff, faculty, or other staff) to call the list in to Haskell Security Office so they know where you are sheltering. If only students are present, one of the students should call in the list.
7. Turn on a radio or TV and listen for further instructions.
8. Make yourself comfortable.
APPENDIX A: CLERY ACT CRIME DEFINITIONS

Aggravated Assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. (It is not necessary that injury result from an aggravated assault when a gun, knife, or other weapon is used which could and probably would result in serious personal injury if the crime were successfully completed.) Simple assaults are excluded.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Burglary: The unlawful entry of a structure or motor vehicle to commit a felony or a theft. For reporting purposes this definition includes the following: unlawful entry with intent to commit a larceny or felony; breaking and entering with intent to commit a larceny; housebreaking; safecracking; and all attempts to commit any of the aforementioned.

Dating Violence: Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim; and where the existence of such a relationship shall be determined based on a consideration of the following factors: The length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship.

Domestic Violence: The term includes felony or misdemeanor crimes of violence committed by a current or former spouse or intimate partner of the victim, by a person with whom the victim shares a child in common, by a person who is cohabitating with or has cohabited with the victim as a spouse or intimate partner, by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction receiving grant monies, or by any other person against an adult or youth victim who is protected from that person’s acts under the domestic or family violence laws of the jurisdiction. See also K.S.A. 21-5414.

Drug Abuse Violations: Violations of state and local laws relating to the unlawful possession, sale, use, growing, manufacturing, and making of narcotic drugs. The relevant substances include the following: opium or cocaine and their derivatives (morphine, heroin, codeine); marijuana; synthetic narcotics (Demerol, methadone); and dangerous non-narcotic drugs (barbiturates, Benzedrine).

Hate Crimes: A hate crime, also known as bias crime, is a criminal offense committed against a person, property or society that is motivated, in whole or in part, by the offender’s bias against a race, religion, ethnic/national origin group or sexual orientation group.

Larceny--Theft: Larceny-theft is the unlawful taking, carrying, leading or riding away of property from the possession or constructive possession of another. It includes crimes such as shoplifting, pocket picking, purse snatching, thefts of motor vehicle parts and accessories, bicycle thefts, etc., in which no use of force, violence or fraud occurs. In the Uniform Crime Reporting Program, this crime category does not include embezzlement, confidence games, forgery and worthless checks. Motor vehicle theft also is excluded from this category as it is a separate crime index offense.
Liquor Law Violations: The violation of laws or ordinances prohibiting the manufacture, sale, transporting, furnishing, possessing of intoxicating liquor; maintaining unlawful drinking places; bootlegging; operating a still; furnishing liquor to a minor or intemperate person; using a vehicle for illegal transportation of liquor; drinking on a train or public conveyance; and all attempts to commit any of the aforementioned. (Drunkenness and driving under the influence are not included in this definition.)

Motor Vehicle Theft: The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on the surface and not on rails. Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category. (Classified as motor vehicle theft: all cases where automobiles are taken by persons not having lawful access even though the vehicles are later abandoned -- including joyriding.)

Murder and Non-Manslaughter by Negligence: The willful (non-negligent) killing of one human by another.

Manslaughter by Negligence: The killing of another person through gross negligence.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Sex Offenses - An offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) program. Per the National Incident-Based Reporting System User Manual from the FBI UCR Program, a sex offense is "any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent."

**Rape** is defined as the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

**Fondling** is defined as the touching of the private parts of another person for the purposes of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.

Any sexual act directed against another person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent.

**Fondling**: The touching of the private body parts of another person for the purpose of sexual gratification, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her youth or because of his/her temporary or permanent mental incapacity.

**Rape**: The carnal knowledge of a person, forcibly and/or against that person’s will; or not forcibly or against the person’s will where the victim is incapable of giving consent because of his/her temporary or permanent mental or physical incapacity (or because of his/her youth).
Incest: Non-forcible sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law.

Statutory Rape: Non-forcible sexual intercourse with a person who is under the statutory age of consent.

Simple Assault: Assaults and attempted assaults where no weapon is used and which do not result in serious or aggravated injury to the victim.

Stalking: Engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for his or her safety or the safety of others; or suffer substantial emotional distress.

Weapons Possession: The violation of laws or ordinances dealing with weapon offenses, regulatory in nature, such as the following: manufacture, sale, or possession of deadly weapons; carrying deadly weapons, concealed or openly; furnishing deadly weapons to minors; aliens possessing deadly weapons; and all attempts to commit any of the aforementioned.
APPENDIX B: 911 AND HASKELL CAMPUS ADDRESS MAP

This map of the campus shows the addresses that are coordinated with the Lawrence Police Department. With this map, anyone can give a specific address to a building and the police will know exactly where the location is. This address system reduces response times for emergencies. If you live on campus, please learn the street address of your residence hall. Staff and faculty are required to keep these addresses posted in their offices, classrooms, and other campus areas.
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