

## Office of Admissions

### TRANSFER STUDENT APPLICATION CHECKLIST

#### Application Form

\_\_\_\_\_ Download, print, sign, and submit application form. Forms available from Haskell's Website under the Admissions Header at: <https://www.haskell.edu/> You cannot currently apply online. Please remember to hand-sign the application.

\_\_\_\_\_ You **must** use your **full** legal name. If you submit documents with a different name, submit supporting documents (birth certificate, marriage license, etc.) showing legal name change.

***All applications and supporting documents MUST BE MAILED OR HAND DELIVERED. Applications and supporting documents postmarked after the deadline, or those that are faxed or emailed will NOT be considered.***

#### Non-Refundable Application Processing Fee

\_\_\_\_\_ You must pay a \$10.00 application processing fee. We are unable to accept waivers on application fees. Preferred Method of payment is the Pay Online feature from the front page of <https://www.haskell.edu>

\_\_\_\_\_ Go to <https://www.haskell.edu/bursar/pay-online/> and select "Click Here to pay: Fees/Fines/Transcript Payment" You should note in the "comments" section which semester that you plan to attend and that your payment is for the application fee. Once you receive your receipt from Pay.gov, please forward payment receipt email to [admissions@haskell.edu](mailto:admissions@haskell.edu) and include your **full** legal name and the semester that you are applying for.

\_\_\_\_\_ **DO NOT SEND CASH OR PERSONAL CHECKS.** If online payment is not an option, you can enclose a money order or cashier's check made payable to "Haskell Indian Nations University." **Cash and Personal checks WILL NOT be accepted.**

\_\_\_\_\_ Under other circumstances you may also be granted the ability to pay in-person at the Bursar Office and hand deliver your receipt to the Admissions Office if the online payment is not an option for you.

#### Official Technical, Junior or Community Colleges, Universities Transcript(s)

***Important:*** You will **NOT** be considered for admission to Haskell if you cannot provide an official transcript. This is not an option.

\_\_\_\_\_ IF YOU ARE CURRENTLY ATTENDING SCHOOL, please submit your most current transcript showing progress to current date then submit final transcript when the semester has ended. If this is your first semester, and you are currently attending submit either a schedule or unofficial transcript to demonstrate current enrollment.

\_\_\_\_\_ Contact ALL schools that you have attended to request an official transcript(s). Official transcripts preferably can be mailed, or hand delivered to the Haskell Office of Admissions, or emailed through an electronic system such as Parchment or Clearinghouse from your school(s) to [admissions@haskell.edu](mailto:admissions@haskell.edu)

\_\_\_\_\_ You must include ALL schools you have attended on the application. This information will be verified and confirmed through the *National Student Clearinghouse*. **Please Note:** It is the policy of Haskell Indian Nations University that applications not disclosing all prior academic work could be disqualified.

\_\_\_\_\_ If you withdrew from one of the previous schools you attended OR if you have no transferrable credits from that school, **you are still required to submit an official transcript or a statement from the Registrar's Office confirming you do not have an academic record at that school.**

### **Certification of Tribal Enrollment (federally recognized tribes eligible for educational benefits)**

\_\_\_\_\_ Copy of Tribal Enrollment card showing tribal membership, blood quantum, and enrollment ID or registration number.

\_\_\_\_\_ If you are claiming eligibility through a descendant, include official documentation regarding tribal recognition signed by the appropriate BIA agency or tribe or submit parent's tribal enrollment documents, a birth certificate tying you to this parent, and verification of being one-quarter or greater blood quantum.

### **Immunization/Exemption Form**

\_\_\_\_\_ Confirmation of MMR immunizations. Please make sure these records show the Measles, Mumps, and Rubella (MMR) inoculations for two occurrences. The acronym will show as MMR 1 and MMR 2.

\_\_\_\_\_ Confirmation of SARS-CoV-2 (COVID-19) immunization(s). Please make sure these records show Moderna or Pfizer inoculations for two occurrences. Johnson & Johnson only requires a single vaccination.

\_\_\_\_\_ Methods of submitting this information include:

- High school transcript
- Medical immunization records from health care facilities
- If you're not submitting otherwise, please download and print Immunization Form from the "Downloads" section of the Admissions page at Haskell.edu, or from the following link and have it filled out by your medical practitioner:

<https://www.haskell.edu/wp-content/uploads/2021/06/Immunization-FORM-3-June-2021-002.pdf> (Note: Haskell Indian Nations University Waiver form covers only MMR 1 & MMR 2. This waiver CANNOT be used for Covid-19 or any other vaccinations.)

### **Haskell Rights**

All official documents submitted become the property of Haskell Indian Nations University and cannot be returned to applicant.

*Haskell Indian Nations University reserves the right to deny or cancel the acceptance or admission of any student whose attendance at the university would not be mutually beneficial for the student or the university.*

**Fall Semester Application Dates: February 1<sup>st</sup>-June 1<sup>st</sup>. Spring Semester Application Dates September 1<sup>st</sup> – November 15<sup>th</sup>. Summer Semester Application Deadline: April 15<sup>th</sup>.**

**Applications received after the deadline will not receive consideration for immediate semester.  
*Note: An Essay is no longer required for application or acceptance.***