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Owner Rhonda LeValdo:
Interim Vice-
President of
Academics
Policy Area Division of
Academics

Academic Integrity and Misconduct

Purpose

To outline standards for academic integrity and sanctions for academic misconduct.

Policy

Every student must consistently demonstrate academic integrity. Students who engage in academic misconduct will be penalized according to one of the sanctions listed below.

To avoid charges of plagiarism, students must acknowledge all words and ideas taken from other sources. Students must credit all sources of information they use to produce every course assignment, including, but not limited to, written and oral examinations, quizzes, essays, research papers, and lab reports, as directed by their course instructors. Students who fail to give credit for such use are guilty of plagiarism.

Scope and Definitions

Academic misconduct includes (a) cheating (using unauthorized materials and applications, information, or study aids in any academic exercise), plagiarism as noted above, falsification of records, unauthorized possession of examinations, intimidation, and any and all other actions that may improperly affect the evaluation of a student's academic performance or achievement; and (b) assisting others in any such acts. For information concerning student appeals of academic misconduct penalties, refer to the policy, "Academic Review."

Procedure

An instructor should notify their Dean upon administering a grade for an assignment or a course as a result of academic misconduct.

The instructor will made the determination of the severity of sanctions for the course.

For a repeat offense across courses, the student will be referred to the Office of the Vice President of Academics.

Academic misconduct may result in the following severe penalties, depending upon the specific violation:

- A grade of F on an assignment;
- A grade of F in the course;
- Dismissal from the University with a notation of the offense on one's transcript.

Cross-Reference Policies

N/A

Publications

N/A

Vetting Process

- A. Faculty Senate - Academic Standards Committee
- B. Academic Deans and the President's Leadership Council
- C. Vice-President for Academics
- D. President

Approval Signatures

Step Description

Approver

Date