Auditing

Purpose

To outline requirements for auditing courses at Haskell.

Policy

This policy is to determine a person's eligibility to audit a course.

Scope and Definitions

Any person who is a currently enrolled student and wishes to audit a course.

Procedure

Any student who wishes to audit a course must complete an Audit Request Form signed by the course instructor of record who will approve or deny requests on the basis of classroom capacity and availability of resources or other relevant considerations. If approved, the Audit Request Form will be submitted to the Office of the Registrar.

Sanctions and Notification

The audited course will appear on the student's transcript as an "AU."

Appeals and Deadlines

The Audit Request Form will be submitted to the Office of the Registrar by the end of add/drop period for that semester.

Recordkeeping Authority and Designation

Vice-President for Academics,

Registrar

Vetting Process and Final Approval

A. Faculty Senate - Academic Standards Committee

B. Vice President of Academics and Academic Deans

C. President's Executive Council

D. President

Approval Signatures

Step Description	Approver	Date
President's Executive Cabinet: review and approve vetted draft	Julia Goodfox	Pending
Faculty Senate: Academic Standards Committee.	Gabe Begaye: Professor, Mathematics	5/9/2024, 1:43PM EDT
VPA initiates new or revises existing policy in policystat	Rhonda LeValdo: Interim Vice-President of Academics	5/8/2024, 4:42PM EDT