

2026-2027
Special Circumstance Re-evaluation Request Form

When a student and/or their families experience a change in circumstances (such as a loss of income or an increase in non-discretionary expenses), the income information, which was provided on the Free Application for Federal Student Aid (FAFSA) or the cost of attendance established by the Financial Aid Office, may no longer accurately reflect the real financial situation. In some cases, the Financial Aid Office may be able to adjust the income information or the cost of attendance based on these "Special Circumstances". Adjustments to income or cost of attendance, however, do not guarantee that additional financial aid will be awarded.

Student's Name: _____ Student ID: _____
Phone Number: _____ Email address: _____

Were you required to provide parental information? Yes ☐ No ☐

If you experienced one or more of the following changes in your **income or expenses**, a re-evaluation of your 2025-2026 financial aid award package may be possible (*Please check all that apply*):

Loss of Income

- | | |
|---|---|
| ☐ Job Termination | ☐ Child Support Paid |
| ☐ Job Change | ☐ Medical Expenses |
| ☐ Reduced Hours | ☐ Dental Expenses |
| ☐ Disability | ☐ Nursing Home |
| ☐ Retirement | ☐ Funeral Expenses |
| ☐ Divorce | ☐ Required Education Expense |
| ☐ Separation | ☐ Transportation Expenses |
| ☐ Death of Spouse | |
| ☐ Loss or Reduction of Social Security | |
| ☐ Benefits, Child Support or Alimony | |

Please write or type a narrative detailing the circumstances leading to the request for re-evaluation on a separate sheet of paper. Please be very specific in your narrative (e.g., provide dates and employer names, if applicable) so we can be specific in our requests for documentation. Our staff will send a request detailing the documentation needed to process your re-evaluation. Examples of requested documentation may include federal income tax documents, employment termination letters, pay stubs, copies of paid bills or receipts, court documents, and other notarized documents as necessary.

Your Special Circumstance Request will be re-evaluated only after the original FAFSA and all supporting documents have been reviewed. If your special circumstance re-evaluation results in increased eligibility for aid and funds are available, you may receive additional assistance. If the documentation you submit to the Financial Aid Office results in reduced eligibility for financial aid, however, you may be required to repay aid, and/or previously awarded aid may be canceled or reduced. **If you cannot provide documentation for your income projections (if applicable) you may be asked to resubmit your request at the end of the 2024 tax year, when tax documents will be available.**

Due to processing schedules, requests may not be reviewed during the following periods (if you have any questions, please contact the financial aid staff):

- July 15, 2025, through September 15, 2025
- January 1, 2026, through February 15, 2026

Deadline to submit a request and all supporting documentation:

- April 1, 2026

Submit completed requests to the following address:

Haskell Indian Nations University
Financial Aid Office
155 Indian Avenue, Box 5027
Lawrence, KS 66046

All Special Circumstance Re-evaluation Requests are subject to review and verification of your original Free Application for Federal Student Aid (FAFSA).

I understand that verification of my projections may be required at the end of the current year. If I underestimate my projected income or if I overstate my projected expenses, I understand that I may be required to repay aid. I affirm that all the information on this form is true and complete to the best of my knowledge. If I am asked by an authorized official to document actual earnings or expenses for the prior or following year from the current FAFSA year verified, I will provide the information. **I agree to provide proof of all information on this form, which may include but is not limited to: copies of federal tax returns, schedules, and W-2 forms.**

Student Signature: _____

Date: _____

Print Name: _____

Date: _____

Parent Signature: _____

Date: _____

If you are an *independent student*, a parent's signature is not required.